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POLICY AND PROCEDURE

INDEPENDENT PEER REVIEW

ADD004

Bullhook Community Health Center will partner with a state certified addiction counseling facility for an Independent Peer Review process that will be conducted yearly. The Peer-Review will occur over a two-day period. This Peer Review will consist of the Directors of Bullhook Community Health Center or a representative of Bullhook Community Health Center conducting an on-site visit and will cover all satellite offices associated with a state certified addiction counseling facility. Plans for the Director or a representative of the state certified addiction counseling facility will conduct a Peer-Review of Bullhook Community Health Center, following the same guidelines. The cause of the Peer-Review will be to comply with SAMHSA requirements to assess the quality, appropriateness, and efficacy of the Montana State Block Grant – funded treatment services.

Although Bullhook Health Center offers quality services to the public, efforts to improve services are always welcome and will benefit access to services. This Peer-Review will assess the quality and appropriateness of services and will include reviewing client/patient records and a reviewer will examine:

- Admission criteria/intake process
- Clinical Assessments
- Treatment planning
- Documentation of implementation of treatment strategies
- Discharge and continuing care planning
- Indications of treatment outcomes
- Based upon the Peer Review, a department meeting will be conducted to analyze the report and make plans for implementation of the needed changes

 Date: 11-4-15
CHIEF EXECUTIVE OFFICER

 Date: 10-29-15
CHAIR, BOARD OF DIRECTORS

Date first adopted	04/10/2012
Date Revised/QI Board approval	04/10/2012, 09/30/2015
New date adopted/Board of Directors approval	04/25/2012, 10/12/2015