



**POLICY AND PROCEDURE**

**TRANSPORT OF PATIENTS**

3026

**PURPOSE:**

The safe and efficient transport of patients from Bullhook Community Health Center to another facility for continued care.

**POLICY:**

When a patient’s condition requires transportation to another facility for additional care the Provider will assess the patient’s stability and determine the level of safe transportation, private vehicle versus ambulance transport.

For ambulance transport, designated staff will inform the ambulance by calling 911 and providing pertinent data. The patient will be stabilized before transport. The accepting Emergency Room Physician or accepting Provider will also be notified of the transfer. Bullhook Community Health Center’s Provider will notify and discuss the patient’s condition/plan with the accepting Provider. Medical records, recent laboratory results, medication lists, insurance information or other relevant data will be copied and accompany the patient to establish continuity of care to the accepting Provider.

*Andy Smith* DATE 5-19-15  
CHIEF EXECUTIVE OFFICER

*[Signature]* DATE 05/20/15  
CHIEF MEDICAL OFFICER

*[Signature]* DATE May 19, 2015  
CHAIR, BOARD OF DIRECTORS

Date first adopted	05/21/2014
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