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POLICY AND PROCEDURE

CONTINUING EDUCATION POLICY

6020

Bullhook Community Health Center is committed to promoting programs that enrich knowledge, improve skills and develop attitudes for the enhancement of medical, nursing, technical and management practices as determined and approved by the Chief Executive Officer.

Bullhook Community Health Center will provide employees with the necessary time off from work to ensure that employees remain current in their field of expertise, and gain knowledge to continually improve the quality of patient care. The cost of continuing education required to maintain licensure or certification will be reimbursed by the clinic. If the cost for any educational course exceeds \$1000.00 the employee must sign an agreement to work for the BCHC for at least 6 months post training. Separation of employment before the six months period would result in a pro-rated reimbursement due back to Bullhook Health Center from the employee and may be withheld from the final payroll.



CHIEF EXECUTIVE OFFICER

Date 11-25-14



CHAIR, BOARD OF DIRECTORS

Date Nov 25, 2014

Date first adopted	05/29/2009
Date revised/QI	11/10/2014
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Next review date	