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POLICY

ADMINISTRATIVE FEES

8008

OBJECTIVE: To establish an administrative fee for recouping costs of filling a prescription at Bullhook Community Health Center (BCHC) Pharmacy.

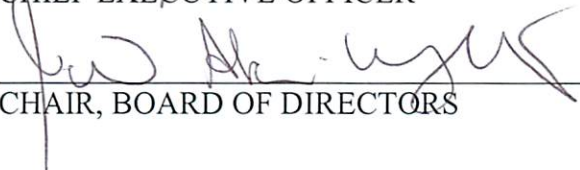
POLICY:

1. It will be the policy of the BCHC pharmacy to assess an administrative fee for medications dispensed through Pfizer's "Sharing the Care" program and AZ & ME Program.
2. An administrative fee will be charged for Medication Assistance Program medications.
3. If a client cannot afford to pay the administrative fee, the fee may be charged to the client's account at the discretion of the pharmacist.
4. The administrative fee may vary depending upon BCHC status.



 CHIEF EXECUTIVE OFFICER

Date: 11-25-14



 CHAIR, BOARD OF DIRECTORS

Date: Nov 25, 2014

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| Date first adopted | 09/24/2014 |
| Date revised/QI | 09/24/2014 |
| New date adopted/Board | 10/13/2014 |
| Next review date | 10/13/2015 |