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POLICY

PATIENTS ALTERING WRITTEN PRESCRIPTIONS

8025

OBJECTIVE: To establish written guidelines for the discontinuance of treatment to patients who alter BCHC prescriptions.

POLICY:

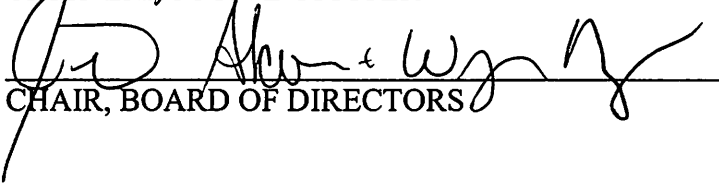
1. All patients that alter prescriptions will be discharged from care at Bullhook Community Health Center's medical and dental clinic.
 - Reports of altered prescriptions must come to BCHC from the filling pharmacy, law enforcement, a medical provider or a branch of local, state or federal government.
 - The BCHC medical provider will be notified of the report and verify the patient name, date of birth, date of service, date on the prescription, medication type, dosage, and number.
 - In the absence of the writing provider the Medical or Acting Medical Director will verify the reported information.
 - If the information is verified, the Clinical Coordinator will contact the local police and report the alteration of a written prescription after he/she consults with the Pharmacist
 - The Pharmacist will also contact the pharmacy requesting that a pharmacy bulletin be circulated in order to notify other local pharmacies of further fraud.
 - A certified letter will be sent to the patient who altered the prescription notifying them of their immediate discontinued access to BHC medical and or dental services.
 - A "Terminated/date" flag will be added on the patient's EMR Electronic Medical Record. This discharge will relate only to the patient who altered the prescription and not their family member.

2. Criteria for accepted appeal.
 - The patient will be informed in the certified letter that they may appeal this decision within 30 days of the postmark.
 - Proof that the patient was under threat of physical harm when altering the medication and/or,
 - Proof that the patient did not intend to alter the prescription, and
 - A unanimous agreement that the patient is innocent or low risk to repeat is the decision of the Medical Director, Pharmacy Director, or Dental Director, and one other BHC staff person that has significant information regarding the situation. (e.g. Social Worker, front desk staff, primary provider).



CHIEF EXECUTIVE OFFICER

Date: 11-25-14



CHAIR, BOARD OF DIRECTORS

Date: Nov 25, 2014

Date first adopted	09/24/2014
Date revised/QI	09/24/2014
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