



**POLICY
PROTECTION FROM LITIGATION**

6022

In order to protect Bullhook Community Health Center, its Board of Directors and its employees from litigation, this policy must be followed at all times.

1. No employee will discuss patient information with anyone unless it is necessary for patient care per HIPAA Guidelines.
2. All patient and visitor incidents shall be reported in writing per Policy 3012 and submitted to the CEO for reporting to the QI Committee. Patient or visitor incidents may include accidents, injuries, damages, verbal or physical conflicts or claims that may arise.
3. No employee shall make any statement that will commit Bullhook Community Health Center to a particular course of action in regard to a patient or visitor incident.
4. Any court subpoenas directed to an employee or pertaining to a patient or visitor incident shall be reported immediately to the Chief Executive Officer.
- 5.



 CHIEF EXECUTIVE OFFICER

Date 7-8-19



 CHAIR, BOARD OF DIRECTORS

Date 7-8-19

Date first adopted	05/29/2009
Date Revised/QI Board approval	05/20/2009; 06/28/2019
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